



## Potter & Randall LEPC Meeting Minutes

**Date:** December 1, 2011  
**Location:** Amarillo/Potter/Randall Emergency Operations Center, 808 S Buchanan  
**Call to Order:** 1:30 PM

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### **Members Present:**

Gene Blaker	Laura Blount	Paul Carson	Lee Drury	Randal Duval
David Garcia	Jeff Greenlee	Linda Kelley	Shannon Lanier	David Lorenz
Maribel Martinez	Kevin Starbuck	Mike Taylor	Guy Wilkins	

### **Visitors Present:**

Aziza Musa, Amarillo Globe News

### **Notes:**

The meeting was called to order by Kevin Starbuck, LEPC Chairman with a thank you to Nustar for the tour and lunch at their tank farm facility on 10/24/11 with 58 people in attendance.

- Item 1:** Minutes from July 29, 2011 meeting were presented. Mike Taylor moved to accept the minutes as presented. Motion seconded and passed.
- Item 2:** Jarrod Dunavin, LEPC member has changed his position from TCEQ to ASARCO and the representative from ASARCO, Pat Donovan is retiring. Laura made the motion to accept the resignation of Pat and reassign Jarrod to the position. Motion seconded and passed.
- Item 3:** A review of the hazardous materials calls since the last meeting were of four fuel and oil spills, two ammonia leaks, a sewage release; a propane incident, and a rail yard fire/hazmat.  
**Action Item** – a letter reinforcing the reporting requirements will be presented in draft form for the next meeting.
- Item 4:** The request for HMEP 2012 funds was denied. Discussions were held on the Hazardous Materials Emergency Preparedness Grant application for 2013 and whether to pursue funding for a hazmat exercise or a flow study.
- Item 5:** A hazmat exercise was held Sept 8, 2011 in conjunction with the City of Amarillo water treatment RMP facilities. Kevin proposed a standing invitation to other facilities for a tabletop exercise to be held each September.
- Item 6:** An RMP is currently being developed for the new Potter County Pump Station owned by the City of Amarillo. An invitation was relayed to Amarillo Fire Dept and Potter County Fire Dept Chief to review the new emergency plan.
- Item 7:** Maribel provided a review of the LEPC website and requested each member take a minute to let her know of any changes needed.
- Item 8:** No public comments or concerns were presented.

The meeting was adjourned.